

NRI FORMS | Customer Request Form (for Personal Details Update)
(To be submitted only to a Branch, with photocopies of self-attested valid passport/relevant documentary proof of all account holders)

Date:

To,
ICICI Bank Ltd.,
The Branch Manager

Branch

Name/s of the Applicant/s:

Customer ID: Account Number:

Existing Contact No. : Update New Contact No.
(Country Code +Area Code +Number)

Existing Mobile No. :Update New Mobile No.
(Country Code +Number)

I want to apply for ICICI Bank Mobile Banking Service in respect of my account(s), as mentioned above I wish to subscribe to all the alerts as are displayed on the website www.icicibank.com as applicable to my account(s).

Existing Email Address: Update New Email Address:
(I confirm having checked my Email address and understand that all email alerts (one time password etc.) will be sent on above mentioned Email Address.)

I would also like to subscribe for E-statement facility on new email id mentioned above.

Please perform the modifications in my account as indicated below. (All fields are mandatory. Please ✓ appropriate boxes and give complete details.)

Please activate inactive account(s) under my Customer ID.

Please update my Name/Surname in the account (the document as proof of change is enclosed).

First Name Last Name

Please update my Date of Birth: (the document /photocopy of valid Passport is enclosed).

Please update my Mother's Maiden Name:

Please update my PAN No. : (a photocopy of my PAN card is enclosed)

Update New Passport No. : Expiry Date :

Existing Passport No. : Expiry Date :

I wish to update my new Signature in the account. My new Signatures are appended below-

My old Signature
(as per Bank's record)

(Please sign inside the box)

My New Signature

(Please sign inside the box)

Notes :

1. In case you are able to replicate your old signatures, there is no proof required.
2. If you are unable to replicate your old signatures, we request you to submit any one of the following document :
 - a) Any government issued photo identity document (Driving license, Residence Card etc.) having a seal/stamp of Government authority as a proof of current signature, duly attested by a Banker or Indian Embassy or Notary. The signature on the form should match the signature on the government issued document.
 - b) Declaration stating " I hold an NRI Bank account with ICICI Bank (name of the city) branch and am unable to replicate my old signatures. Kindly attest my signatures." should be attested by a Banker or Indian Embassy or Notary. The Banker/Embassy/Notary can mention "verified with records"/signed in my presence"/ "signature verified" or equivalent.
 - c) If self-attested copy of the passport is notarized the same can be accepted as proof of new signature.

Declarations :

- I agree to update my email ID/contact numbers mentioned above in the bank's records for any further correspondence.
- I agree that if my account mentioned above is inactive, it will be activated on the basis of this request form.
- I agree that in case my/our Passport details are not available with the bank, photocopies of my/our passports submitted with this application will be used to update the records.
- I/We hereby agree that we have read and understood the terms and conditions and instructions available at icicibank.com/nri or/and Customer requisition form from time to time that apply to and regulate the operation of the products and services and facilities mentioned herein above.
- An email alert would be sent at your registered email id confirming the status of your request.

	First Applicant	Joint Applicant 1	Joint Applicant 2
Signatures (as per bank's records)			
To be filled in by the Branch (in case of a change in signature or if signature/s are not currently scanned into the system):			
I confirm that I have verified the identity of the above-named person/s and he/they have signed in my presence. I authorise the updation of his/their signature/s in the system.			
Signature ID:..... Employee No:..... Signature of Authorising Official:.....			
Designation:..... Name of Authorising Official:.....			

Acknowledgement Slip

Received From: Account Number:

Acknowledgement for:

Ref. No.: Dated:

Signature: Name of Signing Officer:

ICICI BANK

Name: Stamp:

List of Acceptable Documents

Document	NRI Status Proof	ID Proof for NRI	ID Proof for Resident	Indian Address Proof	Oversea Address Proof	Relationship Proof
Valid Indian passport with photo and signature	No	Yes	Yes	Yes	Yes	Yes
In case of PIOs : Foreign passport having parents' / spouse's name	Yes	Yes	No	No	No	No
In case of NRIs : Valid Visa/ Work Permit/ Resident Card	Yes	No	No	No	No	No
In case of PIOs : PIO card/ OCI card	Yes	No	No	No	No	Yes
Utility Bills : (Electricity, Land line, Piped Gas, Water Connection) not older than 2 months	No	No	No	No	Yes	No
Bank Statement / Post office saving bank account statement (Showing 2 customer induced transactions - not older than 3 months from the date of account opening)	No	No	No	Yes	Yes	No

List of Acceptable Documents

Document	NRI Status Proof	ID Proof for NRI	ID Proof for Resident	Indian Address Proof	Oversea Address Proof	Relationship Proof
PAN card issued by the Income Tax Department	No	No	Yes	No	No	Yes
Driving License bearing the photo & the expirt date	No	No	Yes	Yes	Yes	No
Marriage Certificate	No	No	No	No	No	Yes
Leave and License agreements / Letter for accommodation (An agreement made with employers being State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies can be accepted as a valid overseas address proof. If a letter of accommodation has been issued by such employer, then the same can be accepted as a valid overseas address proof.)	No	No	No	Yes	Yes	No
Documents issued by government departments of foreign jurisdictions (Valid ID Documents issued by a Government authority having the customer's name, and address, e.g. National ID card,.etc)	No	No	No	Yes	Yes	No
Marriage Certificate	No	No	No	No	No	Yes
Leave and License agreements / Letter for accommodation (An agreement made with employers being State or Central Government departments, statutory or regulatory bodies, public sector undertakings, scheduled commercial banks, financial institutions and listed companies can be accepted as a valid overseas address proof. If a letter of accommodation has been issued by such employer, then the same can be accepted as a valid overseas address proof.)	No	No	No	Yes	Yes	No
Documents issued by government departments of foreign jurisdictions (Valid ID Documents issued by a Government authority having the customer's name, and address, e.g. National ID card,.etc)	No	No	No	Yes	Yes	No
Property or Municipal Tax receipt	No	No	No	Yes	Yes	No
Voter's ID Card	No	No	Yes	Yes	No	No
Job card issued by NREGA duly signed by an officer of the State Government	No	No	Yes	Yes	No	No
Aadhaar letter card issued by Unique Identification Authority of India (UIDAI)	No	No	Yes	Yes	No	No
Birth Certificate	No	No	No	No	No	Yes
Ration Card	No	No	No	No	No	Yes
Matriculation Certificate	No	No	No	No	No	Yes
School leaving Certificate	No	No	No	No	No	Yes
Court Affidavit	No	No	No	No	No	Yes
Life Insurance policy	No	No	No	No	No	Yes
Pension or family PPOs	No	No	No	Yes	No	No

For Bank use only – Checklist of Branch/RPC

Item to be checked	Action to be initiated by the Branch	Tick for verification by the Branch
Activation of Inactive Account	<ul style="list-style-type: none"> • Check Customer Signature • Check if Account is active, is not under lien / freeze 	<input type="checkbox"/> Signature verified and authorised <input type="checkbox"/> Recover lien amount <input type="checkbox"/> Lien / Freeze removal approved
Personal Details (DOB/ Mother Maiden Name / Passport No. / Contact No./Mobile no.)	<ul style="list-style-type: none"> • Account should not be inactive / Dormant • Primary applicant to sign the request for updation. • The necessary documents/photocopy duly verified and stamped. • Passport copy 	<input type="checkbox"/> Account status checked <input type="checkbox"/> Signature verified and authorised <input type="checkbox"/> Supporting documents checked and stamped with "Verified with original" <input type="checkbox"/> NA
Pan Updation	<ul style="list-style-type: none"> • Account should not be inactive / Dormant • Primary applicant to sign the request for updation. • Updation of Pan details to be done only after checking authenticity of PAN Number and name on Income Tax Department's website (http://incometaxindiaefiling.gov.in/knowpan/-knowpan.jsp). 	<input type="checkbox"/> Account status checked <input type="checkbox"/> Signature verified and authorised <input type="checkbox"/> Details checked on PAN Site
Registration of Mobile Banking Alert (only on Indian numbers)	<ul style="list-style-type: none"> • Primary applicant shall place request for Mobile banking alerts. • Customer Account should be in active status. • Customer's account to be checked if he has registered for this facility. • Country Code is mandatory 	<input type="checkbox"/> Request given by primary applicant <input type="checkbox"/> Account status checked <input type="checkbox"/> NA <input type="checkbox"/> Country code checked
Email Updation	<ul style="list-style-type: none"> • Primary applicant shall place request for Mobile banking alerts. • Customer Account should be in active status. • Check if Account is active, is not under lien / freeze 	<input type="checkbox"/> Request given by primary applicant <input type="checkbox"/> Account status checked <input type="checkbox"/> Recover lien amount <input type="checkbox"/> Lien / Freeze removal approved
Registration for E-statement	<ul style="list-style-type: none"> • Account should not be inactive / Dormant • Primary applicant to sign the request for updation. • Default "R" t be updated unless there is a specific request fom customer 	<input type="checkbox"/> Account status checked <input type="checkbox"/> Signature verified and authorised <input type="checkbox"/> NA
Signature Updation	<ul style="list-style-type: none"> • Request letter has to be signed by all applicants. • Request to be submitted having old and new signature. 	<input type="checkbox"/> Signature verified and authorised <input type="checkbox"/> Verify old and new signature <input type="checkbox"/> BM / BOM authorisation obtained for variation <input type="checkbox"/> Passport copy obtained

1. I confirm that I have verified the identity of the above-named person/s and he/they signed in my presence. I authorise the updating of his/their signature/s in the system.

(In case of dormant/inactive accounts):

2. I confirm the activation request for dormant/inactive account was received from a genuine source, by verifying the identity proofs.

Authorization by Branch Head / Branch Operations Manager only.

Name:

.....
SIGNATURE OF AUTHORISING OFFICIAL

Employee ID:

(BM Authorization Mandatory)