

Application for change in address (For Individuals Only)

Date:

DP ID:

Client ID:

I/We hold Demat account/s with you. I/We request you to update my/our new address as given below. I/We hereby authorize one of the account holder(s).....to submit the request.

I/We authorise ICICI Bank Demat services to make changes in the Demat account, KRA records and linked trading account (if any) on the basis of the information filled in the attached Annexure I (KRA modification form)

Mobile number updated will be registered for the SMS alert facility.

The mobile number belongs to Self Spouse Dependent Parent Dependent Children

The email Id belongs to Self Spouse Dependent Parent Dependent Children

* If the email address updated in the KRA form is different from the one mentioned in the demat account, same will be updated for all future correspondence.

DP ID:

Client ID:

Client ID:

Client ID:

Client ID:

Name of Sole/1st a/c holder	<input type="text"/>
Name of 2nd a/c holder	<input type="text"/>
Name of 3rd a/c holder	<input type="text"/>

(SIGNATURE OF SOLE/FIRST HOLDER)

(SIGNATURE OF SECOND HOLDER)

(SIGNATURE OF THIRD HOLDER)

Documentary proof (please tick)

Self Attested Identity Proof (Mandatory)

- | | |
|---|--|
| <ul style="list-style-type: none"> 1. <input type="checkbox"/> PAN card with photograph 2. <input type="checkbox"/> Unique identification number (UID-AADHAAR) 3. <input type="checkbox"/> Voter Id card 4. <input type="checkbox"/> Driving license (validity should not have expired) 5. <input type="checkbox"/> Passport No & Passport Expiry Date 6. <input type="checkbox"/> NREGA Job Card 7. <input type="checkbox"/> Credit cards/Debit cards issued by Banks with applicant's photo 8. Identity card/document with applicant's photo, issued by- <ul style="list-style-type: none"> <input type="checkbox"/> Scheduled Commercial Banks <input type="checkbox"/> Professional Bodies such as ICAI, ICWAI, ICSI & Bar Council <input type="checkbox"/> Colleges affiliated to Universities | <ul style="list-style-type: none"> 9. Employee Identity card with applicant's Photo, issued by- <ul style="list-style-type: none"> <input type="checkbox"/> Central/State Government and its Departments with Identification No. <input type="checkbox"/> Statutory/Regulatory Authorities <input type="checkbox"/> Professional Bodies such as ICAI, ICWAI, ICSI & Bar Council <input type="checkbox"/> Scheduled Commercial Banks <input type="checkbox"/> Public Financial Institutions <input type="checkbox"/> Public Sector Undertakings |
|---|--|

V-Feb 2019

**Address proof for Correspondence address / permanent address whichever is getting changed
Details of proof required for First Holder.(any one of the following self attested documents)**

- Passport (validity should not have expired & Passport Copy Mandatory for NRIs & Foreign Nationals)
- Voter ID Card
- Aadhaar Card
- Driving license (validity should not have expired)
- Verified copy of
 - i) Electricity bills (not more than three months old) ii) Telephone bills only landlines (not more than three months old)
 - iii) Flat Maintenance bill/ Insurance Copy /Aadhaar Letter issued by Unique Identification Authority of India.
- Identity card/document with applicant's photo issued by
 - i) Central / State Government and its Departments ii) Statutory/Regulatory Authorities iii) Public Sector Undertakings
 - iv) Scheduled Commercial Banks v) Colleges affiliated to Universities (this can be treated as valid only till the time the applicant is a student)
 - vi) Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council, etc., to their Members vii) Public Financial Institutions
- Leave & License agreement with utility bill on the name of owner (not more than two months old) / agreement for sale
- Copy of Pass Book of other bank accompanied with entries of at least last 3 months/ latest banker verification should be obtained statement of the passbook.
- If Customer submits the other Bank statement as address proof, a cancelled cheque is mandatory. The following points to be checked by bank officials:
 - a. Photocopies of bank statement required with verified with original stamp
 - b. Copy of bank statement clearly displays the logo & name of the bank, displays the name, address and bank transactions/balance of the customer for the latest quarter ending.
 - c. The bank details including the account number mentioned on the cheque matches with that mentioned in the bank statement submitted as POA

*For NRI customers, In person verification required of NRIs, authorized officials of overseas branches of Scheduled Commercial Banks registered in India, Notary Public, Court Magistrate, Judge, Indian Embassy /Consulate General in the country where the client resides are permitted to attest the documents.

CHECKLIST

Items to be checked	Action to be initiated by the branch	Tick for verification by the Bank
Signature	Signature of all holders is present on the form	<input type="checkbox"/> Checked
Proof of Address (self-attested photocopy with original for verification)	Address proof of primary holder is verified with original and the "Verified with Original" stamp is affixed	<input type="checkbox"/> Checked
Proof of Identity (self-attested photocopy with original for verification)	<ul style="list-style-type: none"> • Identity of the account holder is verified • In-person verification stamp is affixed on the form 	<input type="checkbox"/> Checked
Status of account	Address modification request for a closed account should not be accepted.	<input type="checkbox"/> Checked
KRA modification form	Need to check if customer has filled the KRA modification form	<input type="checkbox"/> Checked

To be filled in by ICICI Bank officials

SDO Code: SDO Name:INDOC No:.....
 Date: Bank Branch Seal:

SIGNATURE OF BANK OFFICIALS

Acknowledgement

We have received your address change request for:

DP ID:

Client ID:

Client ID:

Client ID:

Client ID:

Demat A/c holder's Name _____

Received by _____

Bank Official Signature _____ Branch _____ SR No _____

Date



KYC Details Change form (For Individuals Only)

Application No. :

Please fill this update / modification form in ENGLISH and in BLOCK LETTERS (Please strike off Sections that are not used).

A Name of Applicant (Mandatory as per original KYC records)

Title Mr. Ms. Other (Please specify) _____ Aadhaar Number, if any: _____ PAN

Name

Date of Birth / /

Please Provide the new KYC details which should be updated in your KYC records.

B. Mandatory fields for KYCs done before 1st January 2012

1. Father's/Spouse Name

2. Current Marital status Single Married

3. Current Nationality Indian Other (Please specify) _____

Note "FOR OFFICE USE ONLY": The IPV Column should be mandatorily filled for all KYCs registered before 1st January 2012. Originals Seen and Verified should be mandatorily filled for changes to Identity and Address details.

C. Identity Details (please see guidelines overleaf)

1. New Name (As appearing in supporting identification document).
Name

2. New Status Please tick (✓) Resident Individual Non Resident (Passport Copy Mandatory for NRIs & Foreign Nationals)

3. PAN Please enclose a duly attested copy of your PAN Card

4. Proof of Identity submitted for PAN exempt cases Please Tick (✓)
 Aadhaar Card Passport Voter ID Driving Licence Others (Please see guideline 'D' overleaf)

D. Address Details (please see guidelines overleaf)

1. New Address for Residence/Correspondence

City / Town / Village State Country Pin Code

2. Contact Details

Tel. (Off.) (ISD) (STD) Tel. (Res.) (ISD) (STD)

Mobile (ISD) (STD) Fax (ISD) (STD)

E-Mail Id.

3. Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.
 Passport Ration Card Registered Lease/Sale Agreement of Residence Driving License Voter Identity Card *Latest Bank A/c Statement/Passbook
 *Latest Telephone Bill (only Land Line) *Latest Electricity Bill *Latest Gas Bill Others (Please specify) _____
 *Not more than 3 Months old. Validity/Expiry date of proof of address submitted / /

4. New Permanent Address of Resident Individual OR Overseas Address (Mandatory) for Non-Resident Individual

City / Town / Village State Country Pin Code

5. Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.
 Passport Ration Card Registered Lease/Sale Agreement of Residence Driving License Voter Identity Card *Latest Bank A/c Statement/Passbook
 *Latest Telephone Bill (only Land Line) *Latest Electricity Bill *Latest Gas Bill Others (Please specify) _____
 *Not more than 3 Months old. Validity/Expiry date of proof of address submitted / /

6. Any other information:

SIGNATURE OF APPLICANT

Old signature as per original KYC
Wherever Applicable

DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.

Place: Date:

SIGNATURE OF APPLICANT

FOR OFFICE USE ONLY

IPV Done on / /

AMC/Intermediary name OR code _____

(Originals Verified) Self Certified Document copies received

(Attested) True copies of documents received

Main Intermediary _____

Seal/Stamp of the intermediary should contain

Staff Name _____

Designation _____

Name of the Organization _____

Signature _____

Date _____

Seal/Stamp of the intermediary should contain

Staff Name _____

Designation _____

Name of the Organization _____

Signature _____

Date _____