

SuperSeva Services for ICICI Bank iStartup 2.0 Account

SR No	Service	SLA (In Working Days)	Service Cost/ Vendor Cost	Actual Service Charges	Special Service Charges for ICICI Bank iStartup 2.0 Account holders	Service Locations
Company Registration, ROC Filing and Compliance						
1	Registration of Private Limited Company	15 Days	As per actuals	15%	10%	PAN India
2	Registration of Public Limited Company	15 Days	As per actuals	15%	10%	PAN India
3	Registration of One Person Company / Sole Proprietorship	10 Days	As per actuals	15%	10%	PAN India
4	Registration of Limited Liability Partnership	15 Days	As per actuals	15%	10%	PAN India
5	Registration of Producer Company	15 Days	As per actuals	15%	10%	PAN India
6	Registration of Nidhi Company	15 Days	As per actuals	15%	10%	PAN India
7	Registration of Section 8 Company	15 Days	As per actuals	15%	10%	PAN India
8	Trust Registration	15 Days	As per actuals	15%	10%	PAN India
9	Convert Partnership to LLP	25 Days	As per actuals	15%	10%	PAN India
10	Convert Sole Proprietorship to Pvt Ltd	25 Days	As per actuals	15%	10%	PAN India
11	Convert Private Limited to Public Limited	25 Days	As per actuals	15%	10%	PAN India
12	Convert Private Limited to OPC	25 Days	As per actuals	15%	10%	PAN India
13	Convert Public Limited to Private Limited	25 Days	As per actuals	15%	10%	PAN India
14	Convert OPC to Private Limited	25 Days	As per actuals	15%	10%	PAN India
15	Apply for Company Name Change	20 Days	As per actuals	15%	10%	PAN India
16	Apply for Company Address Change	30 Days	As per actuals	15%	10%	PAN India
17	ROC Filing Private Limited Company (Non XBRL) - Annually	7 Days	As per actuals	15%	10%	PAN India
18	ROC Filing Private Limited Company (XBRL) - Annually	7 Days	As per actuals	15%	10%	PAN India

19	ROC Filing One Person Company (OPC) - Annually	7 Days	As per actuals	15%	10%	PAN India
20	Annual return filing (MGT 7 & AOC 4) for company - Annually	7 Days	As per actuals	15%	10%	PAN India
21	Annual return filing (Form 11 & Form 8) for LLP - Annually	7 Days	As per actuals	15%	10%	PAN India
22	Alteration of MOA and AOA	30 Days	As per actuals	15%	10%	PAN India
23	Dematerialization of Shares	30 Days	As per actuals	15%	10%	PAN India
24	Preparation of Shareholders Agreement	7 Days	As per actuals	15%	10%	PAN India
25	Preparation of Partnership Deed	7 Days	As per actuals	15%	10%	PAN India
26	Removal and Addition of Directors / Partner	30 Days	As per actuals	15%	10%	PAN India
27	Rights Issue of Shares by Private Company	30 Days	As per actuals	15%	10%	PAN India
28	Transfer of Shares in A Company	30 Days	As per actuals	15%	10%	PAN India
29	Issue ESOPs to employees	30 Days	As per actuals	15%	10%	PAN India
30	Issuance of Share Certificate (Softcopy)	30 Days	As per actuals	15%	10%	PAN India
31	Filing of DIR-3 KYC - Annually	7 Days	As per actuals	15%	10%	PAN India
32	Preparation of Co-Founders Agreement	7 Days	As per actuals	15%	10%	PAN India
33	Preparation of Shareholders Agreement	7 Days	As per actuals	15%	10%	PAN India
GST/ IT Related Services						
34	GST Registration	15 Days	As per actuals	15%	10%	PAN India
35	GST Filing - Monthly	3 Days	As per actuals	15%	10%	PAN India
36	GST Modification/ Cancellation	15 Days	As per actuals	15%	10%	PAN India
37	Pan Registration	15 Days	As per actuals	15%	10%	PAN India
38	TAN Registration	15 Days	As per actuals	15%	10%	PAN India
39	IT Reconciliation	7 Days	As per actuals	15%	10%	PAN India
40	TDS Return Filing - Quarterly	7 Days	As per actuals	15%	10%	PAN India
Other Registration						
41	Make in India Registration	15 Days	As per actuals	15%	10%	PAN India
42	Startup India Registration	15 Days	As per actuals	15%	10%	PAN India

43	MSME Registration	15 Days	As per actuals	15%	10%	PAN India
44	Shop and Establishment Registration	15 Days	As per actuals	15%	10%	PAN India
45	RUN Web Form (LLP)	15 Days	As per actuals	15%	10%	PAN India
46	RUN Web Form (Pvt./Public/Section8/Producer)	15 Days	As per actuals	15%	10%	PAN India
47	Import Export Code Registration	15 Days	As per actuals	15%	10%	PAN India
48	ISBN Registration	15 Days	As per actuals	15%	10%	PAN India
49	80G and 12A Registration	15 Days	As per actuals	15%	10%	PAN India
50	Barcode Registration	15 Days	As per actuals	15%	10%	PAN India
51	EXCISE REGISTRATION	15 Days	As per actuals	15%	10%	PAN India
52	GEM Registration	15 Days	As per actuals	15%	10%	PAN India
53	FSSAI Registration	15 Days	As per actuals	15%	10%	PAN India
54	Telecom Reg & Lisc.	15 Days	As per actuals	15%	10%	PAN India
55	Trademark Registration	15 Days	As per actuals	15%	10%	PAN India
56	Trademark Renewal	15 Days	As per actuals	15%	10%	PAN India
57	Copyright Registration	15 Days	As per actuals	15%	10%	PAN India
58	Patent Registration	15 Days	As per actuals	15%	10%	PAN India
59	Logo Copyright Registration	15 Days	As per actuals	15%	10%	PAN India
60	Symbol Copyright Registration	15 Days	As per actuals	15%	10%	PAN India
61	Certifications and Membership	15 Days	As per actuals	15%	10%	PAN India
62	ISO Certification	15 Days	As per actuals	15%	10%	PAN India
63	Membership Registration (Independent industry bodies - like CII, NASSCOM, TIE)	15 Days	As per actuals	15%	10%	PAN India
Property Related						
64	Registration of Property	7 Days	As per actuals	15%	10%	All Metros
65	Rent/Lease Agreement Registration	7 Days	As per actuals	₹200	₹100	All Metros

Employee Statutory Compliance						
66	PF Registration/ Filing - Monthly	3 Days	As per actuals	15%	10%	PAN India
67	ESI Registration / Filing - Monthly	3 Days	As per actuals	15%	10%	PAN India
68	PT Registration/ Filing - Monthly	3 Days	As per actuals	15%	10%	PAN India
69	Form 16 Generation - Annually	7 Days	As per actuals	15%	10%	PAN India
Stamp Paper and Franking						
70	Stamp Paper / E Stamp	3 Days	As per actuals	15% or ₹200 whichever is higher	10% or ₹100 Whichever is Higher	All Metros
71	Franking / E franking	3 Days	As per actuals	15% or ₹200 whichever is higher	10% or ₹100 whichever is Higher	All Metros
Travel and Personal Concierge						
72	Air / Train / Bus Tickets Booking	2 Days	As per actuals	₹200	₹100	PAN India
73	Hotel Booking	2 Days	As per actuals	₹100	₹100	PAN India
74	Utility Bill Payments	2 Days	As per actuals	Nil	Nil	PAN India
75	Courier Pick	1 Day	As per actuals	₹200	₹100	All Metros
Employee Engagement						
76	Team Outing	2 Days for Quote 7 Days for Execution	As per actuals	15%	10%	PAN India
77	Customized Merchandise		As per actuals	15%	10%	PAN India
78	Health Check Ups		As per actuals	15%	10%	PAN India
Integrated Facility Management						
79	Soft services FOE, Housekeeping + Supervisor, Office Boys	2 Days for Quote 15 Days to Start the service	As per actuals	15%	10%	Tier 1 and 2 Cities
80	Hard Services – Technicians, Asset Management, etc.		As per actuals	15%	10%	Tier 1 and 2 Cities

Logistics Management/ Operation Handling						
81	Back end support	2 Days for Quote 15 Days to Start the service	As per actuals	15%	10%	Tier 1 and 2 Cities
82	Front end logistic		As per actuals	15%	10%	Tier 1 and 2 Cities
83	Field Operation etc.		As per actuals	15%	10%	Tier 1 and 2 Cities
84	Temp Staffing		As per actuals	15%	10%	Tier 1 and 2 Cities
Marketing support for B2B and B2C						
85	Corporate Promotion	2 Days for Quote 15 Days to Start the service	As per actuals	15%	10%	All Metros
86	BTL Activation		As per actuals	15%	10%	All Metros
Support Services						
87	HR - Recruitment, Staffing, Payroll, Employee Documentation, etc.	2 Days for Quote 15 Days to Start the service	As per actuals	15%	10%	Tier 1 and 2 Cities
88	Finance - Accounts Receivable, Accounts Payables, Invoice Generation and Management, etc.		As per actuals	15%	10%	Tier 1 and 2 Cities
89	Assets & Inventory		As per actuals	15%	10%	Tier 1 and 2 Cities
90	Vendor and Procurement		As per actuals	15%	10%	Tier 1 and 2 Cities
IT Platform for Organization Need (SaaS Mode)						
91	HR	2 Days for Quote 3 Months for Delivery	As per actuals	15%	10%	PAN India
92	Finance		As per actuals	15%	10%	PAN India
93	Assets & Inventory		As per actuals	15%	10%	PAN India
94	Vendor and Procurement		As per actuals	15%	10%	PAN India

Terms and Conditions apply.