## Format of letter applying for Workflow for Transaction type NEFT / RTGS / Own to External

(On the letter head of the corporate, to be signed by Authorised signatory(s) as per CIB Board Resolution/as per mode of operation in Account)

ICICI	Bank	Ltd.,
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Corporate ID:

Account number:

## Dear Sir/Madam,

## Sub: Request for Enabling Workflow for One 2 One NEFT/RTGS/Own to External payee addition

We have availed of Corporate Internet Banking (CIB) facility from ICICI Bank and are desirous of activating workflow for below transaction types:

- □ One 2 One NEFT payee registration
- □ RTGS payee registration
- Own to External payee registration

Workflow Rule:

- Copy the existing workflow rules available for corresponding transaction activity.
- Create the workflow as mentioned below

User id of the initiator	User Id of the 1 <sup>st</sup> Approver	User Id of the 2 <sup>nd</sup> Approver

Please attach a separate annexure for complex workflow rule.

We hereby accept the terms and conditions governing Corporate Internet Banking on <u>www.icicibank.com</u> which shall be applicable to the said Facility and undertake to hold ICICI Bank harmless, at all times indemnified, and its interest protected on account of ICICI Bank agreeing to act or acting on this request or on our instructions for providing the said Facility.

Yours faithfully,

**Authorised Signatory**